



DEPARTMENT OF THE ARMY
HEADQUARTERS, FOURTH BRIGADE JROTC
UNITED STATES ARMY CADET COMMAND
BLDG 2-1120, MACOMB STREET
2175 REILLY ROAD, STOP A
FORT BRAGG, NORTH CAROLINA, 28310-5000

REPLY TO
ATTENTION OF:

ATCC-DDJ

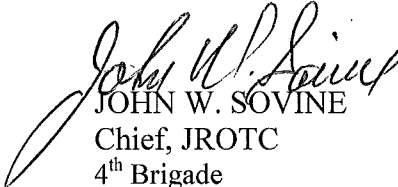
S: 1 May (annually)
25 February 2011

MEMORANDUM FOR Directors of Army Instruction/Senior Army Instructors, Army JROTC

SUBJECT: Legion of Valor Bronze Cross for Achievement Memorandum of Instruction

1. Reference Cadet Command Regulation 145-2, paragraph 11-8.
2. Nominations for subject award must be forwarded to 4th Brigade no later than 1 May of each year. The number of packets submitted to USACC, for consideration, will be based on the number of LET-2/LET-3s enrolled in the Army JROTC programs within the 4th Brigade area of operation. An award is authorized for each 4,000 LET-2/LET-3 cadets enrolled, however, only one nomination per school is authorized.
3. A sample nomination memorandum is provided at Enclosure 1. The award nomination summary sheet at Enclosure 2 will be completed to provide an overview of cadet eligibility. Nomination packets will be submitted in accordance with the guidance outlined at Enclosure 3.
4. Notification regarding winners of these awards will be sent out in early August, along with decorations and certificates for the winning cadets. Presentation to each cadet should occur in early Fall of the cadet's final year of school.
5. The POC for this action is Mrs. Sylvia Greene, telephone: (910) 432-4499, email: sylvia.greene@usacc.army.mil.

- 5 Encl
1. Sample nomination memo
2. Award Nomination summary
3. Packet guidance
4. Summary Worksheet
5. CCR 145-2 Extract


JOHN W. SOVINE
Chief, JROTC
4th Brigade

NOMINATION MEMORANDUM SAMPLE FORMAT

JROTC UNIT/SCHOOL LETTERHEAD

(date)

MEMORANDUM THRU Brigade Commander, ATTN: JROTC

FOR Director, JROTC, U.S. Army Cadet Command, ATTN: ATCC-J,
Fort Monroe, VA 23651

SUBJECT: Nomination for Legion of Valor Bronze Cross for Achievement

1. In accordance with Cadet Command Regulation 145-2, paragraph 11-8, the following cadet is nominated for the Legion of Valor Bronze Cross for Achievement:

Name (first, middle, last)

2. Supporting remarks to justify this nomination are provided below; supporting documents are enclosed.

a. JROTC grades:

b. Academic grades:

c. Military leadership:

d. Academic leadership:

e. Academic and military honors:

f. Discipline, courtesy, and character:

3. Point of contact for questions concerning this nomination: (instructor name and telephone number; be sure to include contact information for the summer months).

__ Encls

SAI Signature Block

AWARD NOMINATION SUMMARY SHEET

Award: **JROTC LEGION OF VALOR BRONZE CROSS FOR ACHIEVEMENT**

Reference: Paragraph 11-8, CCR 145-2

Cadet's Rank/Name _____

Current Age _____ Citizenship _____

LET level, current SY _____

JROTC class ranking _____ of _____ (must be in Top 10%)

Academic Class, current SY _____

Academic class ranking _____ of _____ (must be in Top 50%)

GPA _____ (on _____ scale)

JROTC Unit _____

City, State _____

Enclosure 2 to Legion of Valor Bronze Cross for Achievement MOI

GUIDANCE FOR PREPARING CADET AWARD NOMINATION PACKET

LEFT SIDE OF MANILA FOLDER (FROM TOP TO BOTTOM):

1. Award Nomination Summary Sheet
2. Full length photo in uniform (original)
3. Current high school transcript (showing all classes taken and related grades for those classes)

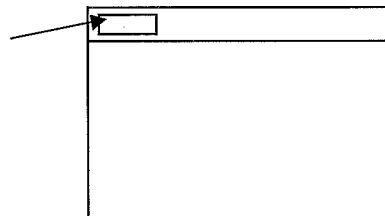
RIGHT SIDE OF MANILA FOLDER (FROM TOP TO BOTTOM):

1. Nomination letter signed by SAI.
2. Letter endorsing the nomination, signed by the principal or head of the institution.
3. Appropriate documents to support the following:
 - JROTC grades and class standing
 - Academic grades and class standing
 - Military Leadership
 - Academic Leadership
 - Academic honors/accomplishments
 - JROTC accomplishments
 - Involvement in community activities
 - Demonstrated qualities of discipline, courtesy, and character

NOMINATION FOLDER LABEL:

1. White label placed at top left corner of manila folder listing the following information:

NAME: Last, First, MI
SCHOOL: Full Name, City, State
NOMINATION: Name of Award



Note: Use staples or two-hole fasteners to secure documents to the folder.

AWARD NOMINATION SUMMARY WORKSHEET

AWARD: JROTC Legion of Valor Bronze Cross for Achievement
Reference: Paragraph 11-8, CCR 145-2

Cadet's Rank and Name:

Current Age: Citizenship: US

LET level, current SY:

Cadet's position in the Program for the up coming year:

JROTC Class ranking:

Academic class, current SY:

Academic class ranking:

GPA:

JROTC Unit:

Mailing address:

Enclosure 4

for the awards will be submitted through the appropriate supporting installation to Defense Personnel Support Center, ATTN: DPSC-T, 2800 South 20th Street, Philadelphia, PA 19101.

h. The names of the recipients will be announced annually by the SAI at a close-of-the-year ceremony. The SAI will notify appropriate news agencies in order that suitable news releases may be given to hometown and local press. It is not necessary to advise HQDA of the names of the recipients of the awards.

11-8. Legion of Valor Bronze Cross for Achievement

a. General. The Legion of Valor of the United States of America, Inc., to stimulate development of leadership, gives an award annually for achievement of scholastic excellence in military and academic subjects. This award, a bronze cross and certificate, is awarded to outstanding LET-2 (3-year program) and LET-3 (4-year program) Cadets. The number of awards authorized per ROTC brigade or overseas command is based upon the following criteria: one award is authorized for each 4,000 LET-2/LET-3 Cadets enrolled in brigade, and one award for each fraction of that. The total number of eligible JROTC Cadets and NDCC Cadets are combined to determine the authorized number of awards per brigade. (For example, 12,448 LET-2/LET-3 Cadets are authorized four awards; 3,980 LET-2/LET-3 Cadets are authorized one award.)

b. Criteria. The criteria for selecting students for the Legion of Valor Bronze Cross for Achievement are the same as those for the Superior Cadet Decoration (paragraph 11-7).

c. Selection. The selection board convened for the Superior Cadet Decoration Award will recommend one LET-2/LET-3 Cadet for the Legion of Valor Cross for Achievement. The SAI will submit the nomination according to command guidance, endorsed by the principal or head of the school to brigade not later than 1 June. Brigade will forward the nominations of those determined best qualified in the numbers indicated in *a* above, to the DCoS, JROTC. The DCoS JROTC will submit qualified nominees to the Director of Awards of The Legion of Valor of the USA, 4766 Larwin Avenue, Cypress, California 90630-3513, telephone (714) 761-5427. The Legion of Valor will send Bronze Crosses and certificates brigade (www.legionofvalor.com).

d. Presentation. When possible, a member of the Legion of Valor should present this award in early fall during the Cadet's last year in school. The Legion of Valor will send along with the awards, names of members residing in the vicinity of the school. The DAI/SAI will invite one or more Legion of Valor members to participate in the presentation. If no member is available, the award will be made by an active military personnel who is a recipient of the Medal of Honor, Distinguished Service Cross, Navy Cross, or Air Force Cross, or who occupies a position of appropriate prestige. JROTC parades or similar traditional school events, if held early in the school year, are considered suitable occasions for presentation.