



**DEPARTMENT OF THE ARMY  
U.S. Army JROTC Fighting Buck Battalion  
Hoke County High School  
505 South Bethel Road  
Raeford, North Carolina, 28376-3199**

HCHS-JROTC

29 November 2017

**MEMORANDUM FOR ALL SENIOR ARMY INSTRUCTORS (SAI's) AND DRILL  
TEAM ADVISORS**

**SUBJECT: Memorandum of Instruction (MOI) for the Conduct of the 21st Annual Hoke  
County High School (HCHS) JROTC Drill Competition**

1. **PURPOSE:** To provide guidance and information regarding the administration, rules and procedures governing the conduct of the 21st Annual HCHS JROTC Drill Competition at Hoke County High School on Saturday, 24 March 2018.
2. **ADMINISTRATION:**
  - a. Invitations to participate in this event are extended to JROTC programs in the Fourth Brigade Area of Responsibility. This is an open competition. The event is not division rated and all schools will be judged equally regardless of enrollment.
  - b. A registration fee of seventy dollars (\$70.00) plus an entry fee of \$10.00 per event or you can enter as many events as you like for \$150.00. **Knockout is not included in this registration fee.**
  - c. The Knockout event tickets can be purchased for \$1.00 each from the concessions stand throughout the day of the competition. There is no limitation to how many cadets from each school can participate in the Knockout event. Cadet must be in either Class A or Class B Uniform to be eligible to compete in Knockout.
  - d. The entire competition will be conducted at Hoke County High School on the Gibson Campus. A strip map with directions to the school is provided as Enclosure 4. Parking will be available in the bus parking lot on the Gibson Campus.
  - e. Lodging will not be provided. Separate dressing facilities will be available for male and female cadets; however, these facilities will be open to the public and will not be secure for valuables, etc. In light of this, each school will be responsible for the security of their own equipment. Supervise cadets at all times, especially in latrine areas and dressing rooms. **DESTRUCTION OF HOST SCHOOL FACILITIES WILL NOT BE TOLERATED AND WILL RESULT IN IMMEDIATE DISQUALIFICATION AND POSSIBLE PROSECUTION.**

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- f. Meals will not be provided. A concession stand will be selling food and drinks on a pay-as-you-go basis. Taco Bell, McDonalds, Hardees, Kentucky Fried Chicken, Highway 55, Sub Station II, Burger King, Bojangles, and Subway are located about two blocks from the school.
- g. Medical support will not be available on site. Recommend each participant bring a signed medical release form should it become necessary to take someone to a medical facility for treatment.
- h. The points of contact for the Drill Meet are CW4 (R) Harold A. Thacker, Jr. at (910) 875-2156, extension 6217 (e-mail: [hthacker@hcs.k12.nc.us](mailto:hthacker@hcs.k12.nc.us)), or 1SG (R) Yusef Roberson at (910) 875-2156, extension 6212 (e-mail: [yusef.roberson@hcs.k12.nc.us](mailto:yusef.roberson@hcs.k12.nc.us)) FAX 910.875.9047.

3. OPERATIONS:

- a. The drill team commander and SAI or AI should schedule their school's arrival at Hoke County High School not later than 0815. The Commanders' Call will begin at 0830.
- b. The events listed below are those scheduled for competition during the 19<sup>th</sup> Annual HCHS JROTC Drill Competition:

- (1) Color Guard
- (2) Regulation Platoon with Arms
- (3) Regulation Platoon without Arms
- (4) Regulation Squad with Arms
- (5) Regulation Squad without Arms
- (6) Regulation Individual with Arms
- (7) Exhibition Squad with Arms
- (8) Exhibition Squad without Arms
- (9) Exhibition Duet with Arms
- (10) Exhibition Individual with Arms
- (11) Knockout

- c. Time requirements/limitations are listed below for each event

- (1) Color Guard with Arms None

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(2) Regulation Platoon with Arms	None
(3) Regulation Platoon without Arms	None
(4) Regulation Squad with Arms	None
(5) Regulation Squad without Arms	None
(6) Regulation Individual with Arms	None
(7) Exhibition Squad with Arms	6-9 minutes
(8) Exhibition Squad without Arms	6-9 minutes
(9) Exhibition Individual with Arms	2-3 minutes
(10) Exhibition Duet with Arms	2-3 minutes
(11) Knockout	None

d. Penalties will be assessed as follows:

(1) Late arrival to the ready area	- 5 points
(2) Extra Commands (Reg. Drill & Color Guard)	- 5 points/occurrence
(3) Commands given out of sequence (Reg. Drill & Color Guard)	No score given for each missed command
(4) Exceeding time limits (Exhibition Only)	- 1 point/5 seconds
(5) Too few/too many team members	- 5 points/member
(6) Crossing boundary line during competition	- 5 points
(7) Coaching from outside the drill pad	- 50 points
(8) Calling cadence during regulation drill	- 5 points/occurrence
(9) Dropped rifle on the drill pad during execution	- 10/occurrence
(10) Unsporting behavior	- 25 points/occurrence
(11) Any school advisor or cadet approaching a judge with the intent of influencing the score, registering protest, or commenting	- 75 points/occurrence

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negatively upon the operation of the drill meet.  
please confer with the Meet OIC or NCOIC.

- e. Scoring will be based upon the cumulative number of points earned in each event. **Score sheets** (*minus the "Regulation Individual with Arms", Enclosure 7*) **will come from the 4<sup>th</sup> Brigade MOI which is located on the 4<sup>th</sup> Brigade website.** In the Event of Tie Scores. The team with the least penalties will be declared the winner. If a tie still persists, the team with the highest score on the Head Judges score sheet will be declared the winner. Finally, if a tie still persists, the OIC will use the Head Judges score sheet item by item to break the tie.

- f. Trophies will be presented for first, second, and third place in all events except knockout. Individual medals will be presented to the first, second, and third place winners in the knockout. The Overall Drill Meet Trophy will be awarded to the school scoring the highest number of quality points. Quality points are awarded as follows:

(1) First Place	9 points
(2) Second Place	7 points
(3) Third Place	5 points
(4) Fourth Place	3 points
(5) Entry	1 point

- g. Scoring Procedures.

(1) Score sheets are verified for administrative accuracy while the team is in the ready area. The competing team's score sheets will be completed prior to the beginning of competition by the next team. Immediately after the event the Head Judge will notify the coach of any penalties. The Head Judge will give the score sheets to the scoring committee that will be responsible for tabulating the scores. When the tabulation process has been completed for each team's performance, the team Coach/Advisor may review the score sheets for their team.

(2) Protests and Appeals: Should any protest, discrepancy in scoring, dispute or appeal of a judge's scoring or any other similar circumstance arise, it will be the responsibility of the Host OIC to decide the outcome. No further appeal is available. Protests will be made to the OIC within 30 minutes of the conclusion of the protested event. Failure to observe the OIC's decision may result in disqualification. It is the responsibility of the judges to judge each team. If judges make a blatant mistake, the event Head Judge or the OIC will immediately determine the necessary corrective action.

- h. The team commander for all events must commit the sequence and appropriate commands to memory. **Crib sheets are not authorized.**

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- i. The team commander will determine entry and exit points. The head judge will position himself accordingly. When the judge is assured that the drill team commander is prepared to start, he will instruct the commander to enter the drill area and halt at least one step inside the area and centered on the head judge for reporting. When reporting in, the unit commander will report by rendering a salute and stating, "Sir (or Sergeant), (Name of School) is prepared for competition." The head judge will return the salute and the judging will commence.
- j. Drill team commanders are reminded that Exhibition Drill is limited to the ingenuity of the participants. No special effects are authorized. Evaluation of Exhibition Drill will be based upon originality, general effect, difficulty, and precision. Music is not authorized for this event and the teams must remember that this is a drill competition and not a **dance or step contest**. The time limits for Exhibition Events will begin when the first individual enters the drill field and ends when the last individual exits the field.
- k. Composition of each team is as follows:
  - (1) Platoons will be composed of at least 13 members including the platoon leader. Platoons will not exceed 25 members including the platoon leader. A guidon bearer is optional and may be included in the 13 to 25-member requirement. All platoons will be organized into four squads.
  - (2) Squads will be composed of at least 7 members, but may not exceed 11 members including the squad leader.
  - (3) The color guard will consist of 4 members. No 3 or 5-member color guard teams will be allowed to compete.

4. SPECIAL INSTRUCTIONS:

- a. All schools may enter only one team per event (with the exception of individual knockout). Teams may be mixed with both male and female participants. All members of the drill team must be currently enrolled in the high school they are representing. There will be no gender specific teams or competition in accordance with United States Army Cadet Command Policy.
- b. The firing of weapons or the use of bayonets during competition is prohibited. Security of weapons is the responsibility of each school.
- c. The "Class A" or "Class B" uniform is required for Regulation Drill. Alternate uniforms may be worn during all exhibition events.
- d. All events are scheduled to be conducted outside, however, in case of inclement weather the events will be conducted in the gymnasiums at the school. In case of

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severely inclement weather, the meet will be postponed and rescheduled for the earliest date possible.

e. Additional enclosures are as follows:

- |                 |                                       |
|-----------------|---------------------------------------|
| (1) Enclosure 1 | Drill Meet Sequence                   |
| (2) Enclosure 2 | Criteria for Overall Trophies         |
| (3) Enclosure 3 | Score sheet- Drill Area and unit size |
| (4) Enclosure 4 | Map of Area                           |
| (5) Enclosure 5 | Closest Medical Facility              |
| (6) Enclosure 6 | Drill Competition Registration Form   |

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1SG, U. S. Army, Retired  
Army Instructor

Harold A. Thacker, Jr.  
CW4, U. S. Army, Retired  
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**Enclosure 1 Drill Sequence**

**Drill Meet Sequence**

<b><u>Time</u></b>	<b><u>Activity</u></b>	<b><u>Location</u></b>
0800-0820 hrs	Judges Briefing	Gibson Cafeteria
0830-0850 hrs	Commanders' Call	Gibson Cafeteria
0900-1230 hrs	Competition	Gibson Campus
1230-1300 hrs	Knockout	Gibson Campus
1330-1400 hrs	Awards Ceremony (2)	Drill Pad A

Remarks:

(1) A matrix for the competition event schedule will be provided to the Drill Team commanders during the Commanders' Call.

(2) The time of the Awards Ceremony may change depending upon the actual completion time for the competition.

(3) In the interest of time, events may be conducted earlier than scheduled if agreed upon by all parties involved, i.e. the team is prepared and the judges are ready to judge. A team should not allow this to interfere with a scheduled event.

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**Enclosure 2 Criteria for Overall Drill Competition Trophy**

**Criteria for Overall Drill Competition Trophy**

For a school to be eligible to compete for the Overall Drill Competition Trophy, it must enter and compete in both Squad Regulation events, the Color Guard event, and must enter two exhibition events. Refer to paragraph 3.f. for more information.



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**Enclosure (3) Drill Area and Unit Size**

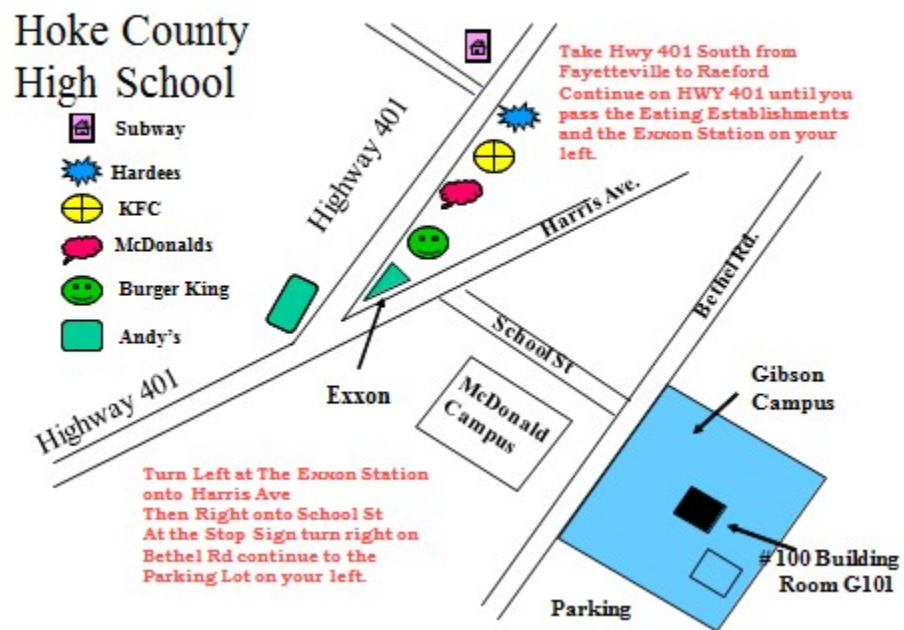
<b><u>Regulation Drill</u></b>	<b><u>Unit Size</u></b>	<b><u>Drill Area</u></b>	<b><u>Drill Pad</u></b>
1. Color Guard w/arms	4	55'x 55'	A
2. Platoon w/o arms	13-25	100'x 100'	B
3. Platoon w/ arms	13-25	100'x 100'	C
4. Squad w/o arms	7-11	100'x 100'	D
5. Squad w/ arms	7-11	100'x 100'	E
6. Individual w/arms	1	33'x 33'	F

**Exhibition (Fancy Drill)**

7. Squad w/arms	7-11	100'x 100'	C
8. Squad w/o arms	7-11	100'x 100'	D
9. Individual w/arms	1	33'x 33'	F
10. Duet w/arms	2	33'x 33'	G

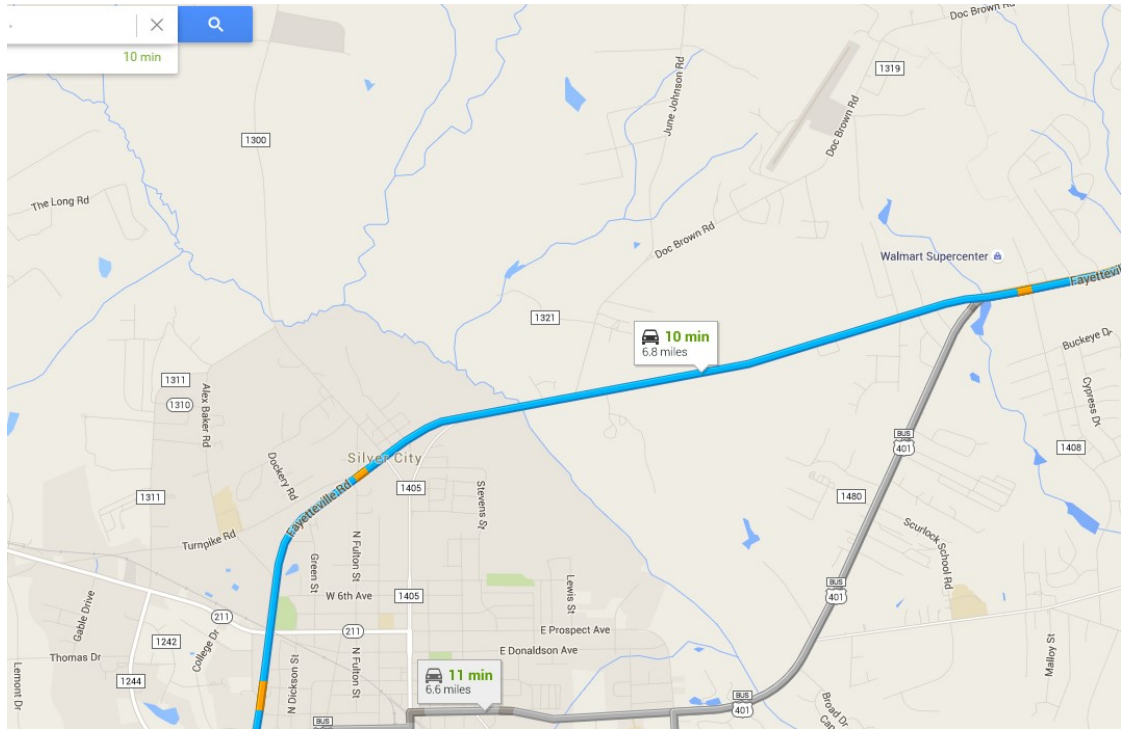
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Enclosure 4 Map of Area



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**Enclosure (5) Closest Medical Facility**



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**Enclosure (6) Drill Competition Registration Form**

HOKE COUNTY HIGH SCHOOL  
ARMY JROTC BATTALION  
Hoke County High School Drill Competition

**REGISTRATION FORM**

School Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_ E-Mail \_\_\_\_\_

Fax \_\_\_\_\_ POC \_\_\_\_\_

Regulation Drill

Exhibition/Fancy Drill

Color Guard \_\_\_\_\_

Individual W/Arms \_\_\_\_\_

Individual W/Arms \_\_\_\_\_

Squad W/O Arms \_\_\_\_\_

Squad W/Arms \_\_\_\_\_

Squad W/Arms \_\_\_\_\_

Squad W/O Arms \_\_\_\_\_

Duet W/Arms \_\_\_\_\_

Platoon W/Arms \_\_\_\_\_

Platoon W/O Arms \_\_\_\_\_

**Registration Fee \$70.00 Plus \$10.00 per event \_\_\_\_\_**  
**(Enter them all (except Knockout) for a TOTAL of \$150.00)**

Please make checks/money orders payable to Hoke County High School JROTC and mail to:

Hoke County High School  
ATTN: AJROTC  
505 South Bethel Road  
Raeford, NC 28376

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**ENCLOSURE 7 Score Sheet - Regulation Individual With Arms**

SCHOOL \_\_\_\_\_

**MAX POINTS - 95**

Individual's Name \_\_\_\_\_

1. Present Arms.....	0	1	2	3	4	5
2. Individual reports to Head Judge.....	0	1	2	3	4	5
3. Order Arms.....	0	1	2	3	4	5
4. Military Bearing and Appearance.....	0	1	2	3	4	5
5. Inspection Arms.....	0	1	2	3	4	5
6. Port Arms.....	0	1	2	3	4	5
7. Order Arms.....	0	1	2	3	4	5
8. Right Shoulder Arms.....	0	1	2	3	4	5
9. Left Shoulder Arms.....	0	1	2	3	4	5
10. Order Arms.....	0	1	2	3	4	5
11. Right Face.....	0	1	2	3	4	5
12. Left Face.....	0	1	2	3	4	5
13. About Face.....	0	1	2	3	4	5
14. Right Shoulder Arms.....	0	1	2	3	4	5
15. Forward March.....	0	1	2	3	4	5
16. Rear March.....	0	1	2	3	4	5
17. Left Shoulder Arms.....	0	1	2	3	4	5
18. Halt.....	0	1	2	3	4	5
19. Order Arms.....	0	1	2	3	4	5

**PENALTIES**

Late Start -5 \_\_\_\_\_  
(1-15 min.)

SUBTOTAL \_\_\_\_\_

Extra Commands -5 per \_\_\_\_\_

(-) PENALTIES \_\_\_\_\_

Crossing Boundary Line -5 per \_\_\_\_\_

Commands given out of sequence No score is given

TOTAL SCORE \_\_\_\_\_

Judge's Initials \_\_\_\_\_